

For School Use ONLY:

New Returning

Preschool Kindergarten

AB Ed ASN #: _____

Code: _____

High River Montessori Preschool Registration Form 2024-2025



Student Information

Full Name: _____

First

Middle

Last

Student prefers to be called by: _____

Date of Birth (m/d/y): _____ My child will be _____ years old by Dec 31st, 2024

Siblings Names and age(s): _____

Does your child have a sibling or cousin in our program? Name: _____

Home Address (if rural, must use legal land description):

Street Address/Rural Address

Town/City

Postal Code

Parent Information

Mother's Name: _____

Mother's Home Phone Number: _____ Cellphone: _____

Mother's Work Phone Number: _____ Occupation: _____

Mother's Email Address: _____

Same Home Address as child's? or other: _____

Father's Name: _____

Father's Home Phone Number: _____ Cellphone: _____

Father's Work Phone Number: _____ Occupation: _____

Father's Email Address: _____

Same Home Address as child's? or other: _____

Custody: Is there a Separation Agreement/Court Order/Access/Custody that pertains to schooling?

YES _____ NO _____ *If yes, please enclose documentation.*

School Information

Was your child at a prior preschool? If so, where? _____

Has your child ever had formal assessments done? YES _____ NO _____

• *If yes, please enclose documentation*

Was your child in a coded program at another school? YES _____ NO _____

• *If yes, please enclose documentation.*

Medical Information

• Are your child's vaccinations up to date? YES _____ NO _____

• *If no, please request and complete an Immunization form.*

• Does your child have any allergies? YES _____ NO _____

• *If yes, what are your child's allergies?* _____

• Is an Epi-pen required? YES _____ NO _____

• *If yes, please request and complete a Medication Record.*

• Are there any other existing Medical Conditions? If yes, please detail below:

• Are there any physical/vision/hearing/speech concerns? (*We offer support/therapy services*)

• Are there any social/behavioural/emotional concerns? (*We offer support/therapy services*)

2024/2025 High River Montessori PRESCHOOL & KINDERGARTEN Fees

(updated January 11, 2024)

**PLEASE CHOOSE FROM EITHER PRESCHOOL
OR KINDERGARTEN OPTIONS BELOW:**

PRESCHOOL PROGRAM (3 & 4 year olds)

AM 8:30-11:30 am PM 12:00 – 3:00 pm Either AM or PM

3 days per week T/W/Th	\$195/month*
4 days per week M-Th	\$240/month*
5 days per week M-F	\$290/month*

Registration fee (non-refundable):

3 or 4 year old NEW: \$75
3 or 4 year old RETURNING SIBLING: \$50
5 year old KINDERGARTEN: \$200

KINDERGARTEN PROGRAM (5 year olds)

HALF DAY OPTIONS

AM 8:30-11:30 am PM 12:00 – 3:00 pm

5 days per week M-F	\$0/month Funded through Alberta Ed
---------------------	--

KINDERGARTEN PROGRAM (5 year olds)

FULL DAY OPTIONS

8:30 am - 3:00 pm

2 FULL days, 3 half days per week. <input type="checkbox"/> Mon/Wed FULL <input type="checkbox"/> Tues/Thur FULL Half day: <input type="checkbox"/> AM <input type="checkbox"/> PM	\$145/month**
4 FULL days per week, 1 half day FRIDAY <input type="checkbox"/> AM <input type="checkbox"/> PM	\$275/month**

Please note we must have a minimum of 5 students to run Full Day Kindergarten options.

Additional SCHOOL INFO:

- Our yearly school calendar follows the Foothills School Division and Christ the Redeemer School Division, including school closures for Winter Break, Family week and Easter week, open from September to June each year.
- Students must be turning 3, 4 or 5 years old by December 31, 2024.
- All students must be potty-trained.
- We offer specialized supports for special needs, ie. Speech/OT, with PUF or MM programming through Alberta Education.
- Kindergarten students need to be registered by September 30th to be fully funded by Alberta Ed
- Our program is ideally based on a 3 year cycle, when students join us at 3 or 4 years old; we have fully prepared them and prep them for our funded Kindergarten program as 5 year olds.
- Preschool reporting periods are twice a year, and Kindergarten reporting periods are three times a year.
- Student applications are reviewed and the best possible placement is ensured. Careful consideration is given towards ensuring there are multi-aged groupings (ages 3-6) in each program, and having small class sizes in both AM and PM classes. Please indicate your first preference.
- Students will bring snacks or lunch daily.

Thank you!

All fees include Alberta Government's Affordability Grant.

***Further reductions of fees may be available through Alberta Government PRESCHOOL SUBSIDY, for an additional \$125 per month.** To qualify parents must provide proof of income (line 15000 of income tax return) for <\$90,000 SINGLE PARENT or <\$180,000 for COMBINED FAMILY INCOME. Please search Alberta Childcare Subsidy for further information and to apply. It is the parents' obligation to secure subsidy and provide proof for further fee reduction.

****The PRESCHOOL SUBSIDY can be applied to the Full Day Kindergarten Option,** for half of the program day.

Payment Agreement

Parents agree to pay High River Montessori the following fees:

- Your child is registered to attend our program from September – June. We have set their space aside and our lessons plans include a school year’s worth of the Montessori curriculum.
- School tuition runs on a 10 month school calendar year, September to June, and the same monthly payment is applied each month, regardless of school holidays and breaks.
- The non-refundable PRESCHOOL and/or KINDERGARTEN DEPOSIT is to be paid by ETRANSFER to info@highrivermontessori.com upon registration.
- Please Note: The deposit fee is not applied to the first month of Preschool or Kindergarten. This deposit is required in order to hold a place for your child and goes towards direct preparation into your child’s school year.
- School tuition can be paid monthly, or: if in a one time payment (monthly rate x 10 months), the one time payment can be made via etransfer or by cheque.
- Monthly tuition fees are to be paid via automatic PAD (pre-authorized debit) or Cash on the 1st of every month. THERE ARE NO ETRANSFERS for MONTHLY FEES, ONLY ONE TIME PAYMENTS.
- Parents are required to pay the regular monthly tuition fee while waiting for subsidy. Reimbursements and adjusted payments will occur after we receive subsidy approval from the Government of Alberta.
- If for some reason your child needs to be withdrawn from High River Montessori, we require 30 days written notice. We expect payment for the month if your child is abruptly withdrawn from the school. We strive to be fair and seek your co-operation if this event should ever arise for you.
- We are unable to adjust any fees. No portion of the fees paid will be refunded or cancelled in the event of a student’s absence.
- NSF transactions will be charged a \$40.00 fee.
- Students can be withheld from school for failure to pay school fees.
- If you go away internationally for a month, you must pay for the month(s) missed to hold your child’s spot in our program. Please tell us well in advance of your departure.
- I have read the information above and I understand the fees and payments.

Parent Signature

Dated: _____, 2024

Illness: I cannot send my child to Preschool or Kindergarten when he/she is ill. I will adhere to the school health policies. I give the staff permission to call an ambulance in the event of an emergency. I give the staff permission to administer first aid at the staff’s discretion. If my child becomes ill during class I agree to have him/her picked up **IMMEDIATELY**, by parents or my emergency contact.

Parent Signature

Dated: _____, 2024

Field Trips: I give permission for my child to take part in gross motor play including nature time in the grassed area attached to High River Montessori. The children will be supervised as per child care licensing ratio regulations.

I release **High River Montessori** from any liability or responsibility as long as they act responsibly. I understand that I will be notified of all other field trips that require transportation with an offsite form to be completed.

Parent Signature

Dated: _____, 2024

Picture Consent Form (optional): During the school term we have many fun and exciting learning activities. We like to document these activities by photographing the students. These pictures are used for slide shows and for year-end Kindergarten graduation projects. Under NO circumstances will your child's picture be posted on any social media or website without your permission.

I give permission that my child's picture may be used for slide shows, or for school projects from time to time.

I do not give permission that my child's picture may be used for slide shows, or for school projects from time to time.

Parent Signature

Dated: _____, 2024

I understand I will receive confirmation of my child's registration placement within 14 days of submitting the registration form and registration fee.

How did you hear about our School?

Thank you for choosing High River Montessori Preschool & Kindergarten!

FOR SCHOOL USE ONLY

Registration Fee Received: \$_____ **Date Received:** _____

Date of Enrolment: _____ **Date of Program Exit:** _____

Record of Attendance: Absences_____ Days Attended_____